

Leandre Poe

307 E Arbor Circle, Oak Creek, WI 53154

■ 414-949-1427 | ☎ leandrepoe43@gmail.com

Objective

Seeking a challenging career and a position with a progressive organization that will utilize my skills, abilities, and education in **Special Education, Teaching, Business, Management, Operations, Purchasing, Marketing, and Life Insurance Sales.**

Education**High School Diploma**

James Madison High School | 09/2008 – 06/2012

Concordia University

- Major: Business
- Minor: Liberal Arts

Bryant & Stratton College

- Major: Medical Assistance

Licenses & Certifications

- Wisconsin Licensed Life Insurance Agent (2025 – Present)

Skills & Abilities

- ✓ Special Education & Teaching
- ✓ Life Insurance Sales
- ✓ Business & Management
- ✓ Leadership & Communication
- ✓ Customer Service & Relationship Building
- ✓ Problem-Solving & Critical Thinking

Work Experience**Licensed Special Education Teacher**

Central Heights Middle School | 2024 – Present

- Provide individualized instruction to students with special needs
- Develop and implement personalized learning plans
- Collaborate with parents, teachers, and administrators to support student success
- Assess and track student progress

Licensed Life Insurance Agent

AO Globe Life | 2025 – Present

- Assist families in securing affordable and effective life insurance coverage

- Educate clients on policies, benefits, and future financial protection
- Build strong client relationships and provide ongoing support
- Meet and exceed sales goals while ensuring customer satisfaction

Associate

Amazon | 09/2022 – 2024

- Fulfilled orders in a fast-paced environment
- Managed inventory and ensured timely shipments
- Operated warehouse equipment and adhered to safety protocols

Cashier

Speed Queen | 04/2013 – 2022

- Stocked and prepped merchandise
- Handled cash transactions and customer service
- Prepared and packaged orders

General Labor

Reindl Bindery | 09/2012 – 12/2012

- Worked on an assembly line
- Assisted in the production and packaging of materials

References

Available upon request