

LB

# LARRY BROYLES

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## Summary

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Self motivated with excellent abilities to multi-task and adapt to sudden change, strong mechanical and technical skills in working in a fast pace environment and knowledgeable in packing boxes, labeling tracking procedures.

## Skills

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- Multitasking and Prioritization
- Critical Thinking
- Documentation and Recordkeeping
- Reliable and Punctual
- Packing Optimization
- Sorting and Staging
- Product Weighing and Measuring

## Experience

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Western Towing | San Diego, CA

**Lot Releaser**

01/2023 - Current

- Keep digital logs updated with cars, locations, and special customer information.
- Provided excellent customer service by addressing customer complaints promptly and courteously.
- Verified the accuracy of incoming vehicles against purchase orders prior to towing cars.
- Drive to locations to release customers' automobiles once payment has been received in full.

Chevron Gas Station | Escondido, CA

**Assistant Manager**

06/2022 - Current

- Organized schedules, workflows, and shift coverage to meet expected business demands.
- Maintained inventory accuracy by counting stock on hand and reconciling discrepancies.
- Perform audits, paperwork, timesheets, cleaning of gas pumps, and prepare food.
- Delegated tasks to team members based on skill level, and to achieve organizational goals.

UPS | Arlington, TX

**Packer Associate**

03/2020 - 04/2022

- Verified labels for appropriate order numbers, and item specifications.
- Reviewed packing slips and other documentation to properly box the requested items for shipment.
- Reported safety or workflow concerns to leadership for further investigation.
- Assembled cartons, crates, and containers to prepare for shipping.

Discount Auto Tires | Farmers Branch, TX

**Tire Service Technician**

02/2018 - 03/2020

- Mounted, balanced and repaired tires for consumer and commercial vehicles quickly, expertly and without need for rework.
- Assessed and diagnosed customer needs for tires, services and other products, responded to questions and delivered superior service resulting in repeat business.
- Executed broader vehicle service and multi-point inspections for

customers, explain tire installation process.

## Education and Training

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James Bowie High School | Arlington, TX

**High School Diploma**

*06/2013*