



# JOB OFFER

## Customer Service Representative

### OVERVIEW

#### Customer Service Representative - Job Offer





Please take the time to review our formal job offer. It includes important details about your compensation, benefits and the terms and conditions of your anticipated employment with Upcrowders INC. At Upcrowders, you'll have the opportunity to reach beyond your role and function across disciplines. Upcrowders INC is offering a part time position for you as Customer Services Representative, reporting to Supervisor with the option to work remotely.

### ROLE SUMMARY

#### Customer Service Representative - Job Offer

Company seeking a part-time Customer Services Representative to join our team. This is an excellent entry level role into a fast-growing company with an excellent culture and a leadership team that actually cares. A Customer Service Representative, will act as a liaison, provide product/services information, answer questions, and resolve any emerging problems that our customer accounts might face with accuracy and efficiency. The target is to ensure excellent service standards, respond efficiently to customer inquiries and maintain high customer satisfaction.

## CONTACTS

-  (866) 3735081
-  [info@upcrowders.com](mailto:info@upcrowders.com)
-  6121 W Sunset Blvd #1600  
Los Angeles, CA 90028, USA
-  [www.upcrowders.com](http://www.upcrowders.com)

### DUTIES & RESPONSIBILITIES

#### Customer Service Representative - Job Offer

- Interact with new and existing clients on inbound/outbound calls/emails.
- Deliver unparalleled customer service to clients via tickets, phone, online chat, email.
- Determining the quickest, most effective ways to answer a client's or customer's questions.
- Assisting with day-to-day tasks
- Respond to client queries regarding donations and payouts.
- Follow up with clients in accordance with AML/CTF regulations.

### PAY & BENEFITS

#### Customer Service Representative - Job Offer

#### SALARY & TERMS

\$2,500 - \$3,000 per month



Probation period - 4 weeks



Paid on the job training



#### BENEFITS

Healthcare



Work from home option



Educational assistance



**Apply Now**

