

Jeremy Gallagher

Facilities Technician Lead

Merritt Island, FL 32952

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(305)902-9381

Professional Summary

- Experimental Psychology Major/ President's List Student / Student Ambassador with a decade of experience in food service, cashiering and customer service in various industries. Skilled in multiple social networking including Facebook, Twitter, LinkedIn, and limited web development. Mentor to fellow classmates, high school, middle school, and elementary school students in various subjects such as, but not limited to: Biology, mathematics up to pre-calculus, English, music, life skills, world religion and chemistry.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Facility Maintenance

Grace United Methodist Church-Merritt Island, FL

November 2022 to Present

Reliable and skilled Facilities Technician with extensive experience maintaining and enhancing the physical environment of a church and its integrated preschool. Proficient in performing routine maintenance, repairs, and inspections to ensure safe, functional, and welcoming facilities for worship services, community events, and preschool activities. Adept at managing HVAC systems, plumbing, electrical repairs, and general upkeep while adhering to safety and regulatory standards. Highly organized, with strong problem-solving skills and a proactive approach to addressing facility needs, ensuring a clean and secure environment for congregation members, staff, and young learners. Committed to supporting the church's mission and the preschool's operations through diligent service and attention to detail

Home Remodeling

Heavenly Sent Home Remodeling-Fort Lauderdale, FL

March 2020 to 2022

Dedicated and detail-oriented professional with extensive experience supporting a leading home remodeling company. Skilled in client communication, project coordination, and administrative tasks, ensuring seamless execution of kitchen, bathroom, and whole-home renovation projects. Proficient in scheduling consultations, managing timelines, and coordinating with designers, contractors, and suppliers to deliver high-quality results on time and within budget. Adept at translating client visions into actionable plans, maintaining strong relationships, and ensuring customer satisfaction. Highly organized, with a proven ability to multitask in fast-paced environments, contributing to the company's reputation for excellence and reliability in transforming homes.

Sign Installer

Signarama-Fort Lauderdale, FL

July 2018 to May 2021

Experienced and safety-focused Sign Installer with a proven track record of successfully installing, maintaining, and repairing various types of signage while ensuring compliance with city regulations. Skilled in operating bucket trucks and other heavy equipment to execute installations at various heights and locations with precision and efficiency. Proficient in conducting thorough inspections to meet city

codes and standards, coordinating with municipal authorities to secure permits and approvals. Detail-oriented and adept at interpreting blueprints, ensuring accurate placement and secure installation of signs. Strong commitment to workplace safety, teamwork, and delivering high-quality results in fast-paced environments.

Financial Aid Advisor

Broward College

2015 to 2016

2014 to 2015

- Consulted students on their needs and questions
- Designed flyers, spreadsheets, organizational plans
- Trained new employees in the verification process, computer program use, NSLDS, and veteran affair issues
- Scanned and filed verification paperwork
- Answering the college's financial aid hotline

Member of Phi Theta Kappa

Outstanding Service

2010 to 2011

to Students award

Student Ambassador

Outstanding Service

2010 to 2011

Student Ambassador

Broward College

2010 to 2011

Assisted directors, professors, and provost with events. Made in-class appearances to speak on behalf of Broward College and Achieving the Dream program. Volunteering at events such as beach cleanup and food pantry.

- 21 credit hours in honors

Member

Asian American Club

2010 to 2011

President

Asian American Club

2009 to 2011

Education

Experimental Psychology (Bachelor of Arts)

Florida Atlantic University-Davie, FL

2014

Psychology (Associate of Arts)

Broward College-Davie, FL

2011

Skills

- Accounting
- Supervising experience
- Microsoft Word
- Customer service
- Organizational skills
- Microsoft Excel
- Microsoft Office