

# Sai Pavan

## Curriculum Vitae

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Dear Hiring Manager,

I am currently pursuing a Post-Graduate Diploma in Global Business Management at Lambton College, with a strong interest in building a career in accounting and financial services. I am committed to pursuing the CPA designation and contributing to organizations that value integrity, quality, and continuous improvement in audit, assurance, or financial roles.

During my tenure at Deloitte, Hyderabad, as part of the Global Financial Services team, I developed a solid foundation in audit and financial analysis. I successfully:

- Prepared audit-ready working papers and supported Notice to Reader engagements.
- Assisted with evidence gathering and documentation for financial assurance projects.
- Collaborated across audit, tax, and advisory teams to deliver comprehensive client solutions.
- Applied technical knowledge to support financial statement reviews and reconciliations.

In addition to my professional background, I have demonstrated strong leadership and organizational skills. As the Head of Hospitality at Bhavans, I managed accommodation and logistics for over 100 VIP guests and participants, which resulted in a 20% increase in guest satisfaction. I am proficient in Microsoft Office, Tally ERP 9, and various project management tools. Additionally, I possess strong communication skills in English, Telugu, Hindi, and Tamil. My technical competencies, combined with my multicultural background, enable me to contribute effectively to dynamic and collaborative environments.

Sincerely,  
Tatipalli Suribabu Sai Pavan