

# Saira Velandia

West Valley City, UT 84119  
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3852992011

Willing to relocate: Anywhere

## Work Experience

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### **Self Employed**

Concast  
March 2010 to Present  
Customer service, some basic computer skills  
Communications.

## Education

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### **High school or equivalent**

### **Doctoral degree**

### **High school diploma or GED**

## Skills

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- Dancing
- Communication skills
- Hospitality
- Pay roll, events organizers, management (10+ years)
- Computer Skills
- Retail sales
- Teaching
- Sales (2 years)
- Mentoring

## Languages

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- English
- Spanish - Fluent

## Certifications and Licenses

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### **Medical Assistant**

May 2020 to Present

I have an associates degree in medical assistant

### **Medical License**

**BC/BE**